

MISSOURI DEPARTMENT OF TRANSPORTATION JOB OPPORTUNITY ANNOUNCEMENT

Date Posted: 10/14/2020
Application Deadline: 10/28/2020
Job Post ID: 13214
Job Title: Rail Safety Specialist
Min Monthly Salary: \$4,088.00
Number Positions: 1
Location: 105 W. Capitol Avenue, Jefferson City, MO
District/Division: Central Office / Multimodal Operations Division
Human Resources Contact Number: 573-751-7107

Notice: The deadline to apply for this position is October 28, 2020, at 11:55 p.m.

Waiver of minimum requirements may be considered.

Remote work location and/or teleworking is not available for this position.

General Summary:

The rail safety specialist performs varied and complex program administration activities related to railroad and/or passenger rail, including light rail and Amtrak. Responsibilities include administration of state and federal funds necessary for program operations, crossing and other rail safety projects and oversight of improvements and expansion. Responsibilities are performed under general supervision.

Minimum/Required Qualifications:

High School Diploma or GED/HiSET and eight years of experience in railroad and transit operations, program administration, funds administration or related field.

OR

Bachelor's Degree in Business Administration, Civil Engineering, Public Administration, or related field and four years of experience in railroad and transit operations, program administration, funds administration or related field.

Rail Freight Safety Specialist - Federal Railroad Administration Certification as a Grade-Crossing Signal Inspector is preferred.

Passenger Rail Safety Specialist - Transit Safety and Security Practitioner Certification is preferred.

Supervisory Responsibilities:

None

Special Working Conditions/Job Characteristics:

Job requires regular, statewide, overnight travel.

Job requires exposure to physical hazards, health and safety risks, and/or adverse or otherwise undesirable characteristics in the environment.

Job may require operation of vehicles to plow snow and spread ice control materials.

Examples of Work:

- **RAIL FREIGHT SAFETY SPECIALIST DUTIES:** Prioritizes prospective rail crossing project upgrades; works with and responds to inquiries from cities, counties and railroads on rail grade-crossing projects; coordinates diagnostic review

inspections; identifies potential closures.

- Administers the grade crossing construction program; recommends when projects are ready for inspection; maintains communication with railroads, divisions and districts regarding rail infrastructure projects.
- Notifies inspectors of projects impacting their area of expertise; updates project tracking and grade-crossing inventory databases; reviews and makes recommendations regarding railroad signal plans, design criteria and bill payment; prepares and transmits agreements to railroads and public agencies; may testify in hearings in grade-crossing signal cases.
- Investigates requests for railroad crossing upgrades and prepares report of findings; investigates applications for rail system improvements and modifications, such as requests for upgraded railroad crossing warning devices, and prepares report of recommendations.
- Assists supervisor in the development of the section's annual priority list of crossings, corridor projects, and security plans by identifying rail system security concerns.
- Conducts annual administrative reviews and makes updates and revisions to the State Safety Oversight Manual as necessary.
- Participates in phone duty rotation of emergency railroad calls.
- Prepares reports and summaries as required; maintains certification in a railroad safety organization by making required annual safety presentations and makes additional presentations to city and county officials as necessary.
- Performs other responsibilities as required or assigned.

In order to be considered for this vacancy please go to the Missouri Department of Transportation [Employment Application System \(EAS\)](#) and submit an on-line application. Applications, and if applicable transcripts, must be received by no later than 11:55 pm of the closing date listed on the advertised vacancy.

MoDOT is primarily conducting telephone interviews due to social distancing requirements at this time. For applicants being interviewed who are hearing or speech impaired and need assistance, we will coordinate with the Missouri Relay System.

Equal Employment Opportunity / Affirmative Action Employer, M/F/D/V

MoDOT does not hire individuals with F-1 OPT visas into full-time or permanent part-time positions and MoDOT does not sponsor applicants for work visas.